

Student FAQ

Career Boost application and job available dates

There are two Career Boost programs within one calendar year: Fall & Winter and Summer.

Program	Fall	Winter	Summer
Duration	early September – early December	early January – early April	mid May – late August
Work Hours	up to 15 hours/week for 13 weeks	up to 15 hours/week for 13.5 weeks	up to 35 hours per week for 14 weeks
Career Boost Application	Available in late August on the Student Financial Assistance website.		Available in early May on the Student Financial Assistance website.
	Find out if you're eligible for the Career Boost program		
Career Boost Positions	Available in late July on the Career Boost website .		Available in late February on the Career Boost website .

Re-applying for Career Boost approval

Each Fall/Winter and Summer term, a student's academic and financial status is re-evaluated by the [Student Financial Assistance](#) Office. Therefore, **students must reapply for Career Boost approval at the start of each Fall/Winter and Summer Career Boost program.** Apply for Career Boost approval online at the [Student Financial Assistance](#) website.

Working during your studies

As long as you have agreed on your work schedule with your Career Boost supervisor, you are allowed to take courses in the same semester as your Career Boost job.

Statutory holiday pay

Career Boost students will be paid for the public holidays in line with the Employment Standards Act entitlements. Please do not enter hours for the public holiday in eHR.

Statutory holiday pay is calculated by taking the average number of hours worked over the past four weeks prior to the pay date in which the statutory holiday falls. This will be identified as 'Statutory Holiday Pay Adjustment' on the payslip. It is paid out approximately two weeks following the related holiday.

Break policy

The break policy for a Career Boost student employee is subject to the supervisor's discretion as long as the student receives a 30 minute meal break for work of five hours in a row. A full overview of employee break time is outlined by the [Ministry of Labour](#).

Further Questions?

Questions on **OSAP, Career Boost eligibility** and **application form**, contact **Student Financial Assistance** at jobs@ryerson.ca.

Questions on **hourly reporting in eHR**, review [HR Time Reporting Guide](#) or contact **HR** at 416-979-5075 or hr@ryerson.ca.

For other questions on Ryerson's Work Study program, contact the **Career Centre Work Study Team** at 416-979-5177 or careerboost@ryerson.ca.