

IMA Policy for Weapon use in Productions

Under no circumstances are firearms, live ammunition, weapons such as knives or other items that can be seen as threatening or considered a weapon, allowed in the School of Image Arts.

In the event that the use of Replicas (*) of firearms and prop guns/knives/etc is requested for the purposes of production, the student responsible must first seek authorization from the course faculty member followed by authorization by the Operations Manager. Additional authorization may be necessary from Ryerson University Security.

The following guidelines must be followed:

1. Use of Replicas/prop guns/prop knives/squibbs must be contained to the Soundstage (IMA 301) only. Under no circumstances can these objects be visible outside of the soundstage, throughout IMA or outside of the building.
2. Objects must be physically confirmed to be replicas by a faculty member or Operations Manager.
3. One member of the production crew (Prop Manager, Production Manager) must sign the Weapons policy and is responsible for location and use of prop weapons at all times.
4. A written notice must be placed on the doors to the Soundstage indicating that prop weapons are in use.
5. The student must be aware of hazards and have knowledge of safe handling and storage of prop weapons. Such items cannot be left unattended at any time and when not being used, kept in a safe and secured location.

(*) From Theatre "Replica firearm: A replica firearm looks exactly or almost exactly like a firearm, but is not a firearm. A prop gun that is modeled to look exactly like an actual firearm may be classified as a replica. Replicas, except those of antique firearms, are prohibited"

***FOR USE ON RYERSON UNIVERSITY PREMISES, OUTSIDE OF THE SCHOOL OF IMAGE ARTS, YOU MUST CONTACT CAMPUS SECURITY, 111 Bond Street, 416-979-5000 ext 5040**

***FOR USE OFF-CAMPUS, YOU MUST CONTACT TORONTO POLICE.**

I, _____, understand the guidelines regarding the use of replicas or weapons as listed above and take full responsibility for the use of such items at all times.

Dated: _____

Faculty Approval: _____

Operations Manager Approval: _____