



Guidelines for Use of Fog/Smoke Machine

If a production requires the use of a fog or smoke machine in the Sound Stage, and this is approved by supervising faculty as necessary to the production, then a bypass of the smoke alarm system for the third floor must be approved of and arranged by the Operations Manager. Two weeks notice is required as this is done by a third party outside of the University.

The cost for this service is \$400/day or if less than a half-day, \$45/hour. Note that these prices are subject to change. The cost of this is the responsibility of the production.

Do not attempt to use such equipment, or burn anything (including cigarettes etc) as the smoke alarm system may be triggered. If this occurs, the Fire Department will be dispatched, and the cost of a false alarm will be borne by the production. Note that this is very expensive, minimum of \$1000.

Fines will be levied if protocols not followed.

I have read and understand that these protocols are to be followed:

Name: _____

Signed: _____

Date: _____

Approval of Operations Manager: _____