



IMA 301 Sound Stage Painting Protocols

- Sound stage flats, doors, windows etc cannot be painted to change the colour. You must use Tuffback, available to buy through staff at \$5/foot. It has an adhesive backing, can be painted on and then peeled off after use.
- Flats etc are painted the same colour, (**# OC-28, “Collingwood”, Benjamin Moore, Flat Latex**) If you need to touch up, use this. Benjamin Moore paint is often more expensive so you can use another brand but must be the BJ colour.
- Students are responsible for purchasing paint and peripheral items (rollers, trays, brushes etc) for any touch up work.
- Water based latex paints only can be used. No oil or alkyd paint.
- Prior to painting, use the supplied canvas tarps to lay on the floor under the items to be painted, with sufficient coverage around the edges.
- Place all peripheral items on plastic or tarp as well.
- Any paint on the floor must be cleaned up immediately.
- All peripheral items must be cleaned up with water in the IMA 305 paint room. The sink, floor, table must be left clean and free of any paint residue.
- Remove all items from the paint room after use.
- Painter tape only is to be used for position marks and must be removed once complete (NO DUCT TAPE ON THE FLOOR).
- All flats are to be returned to the flat cart. **Refer to SOP Binder (beside main door) for photograph of storage configuration. Window flats are stored on the horizontal cart.**

Fines will be levied if protocols not followed.

I have read and understand that these protocols are to be followed:

Name: _____

Signed: _____

Date: _____